

Managing Resources at your Centre

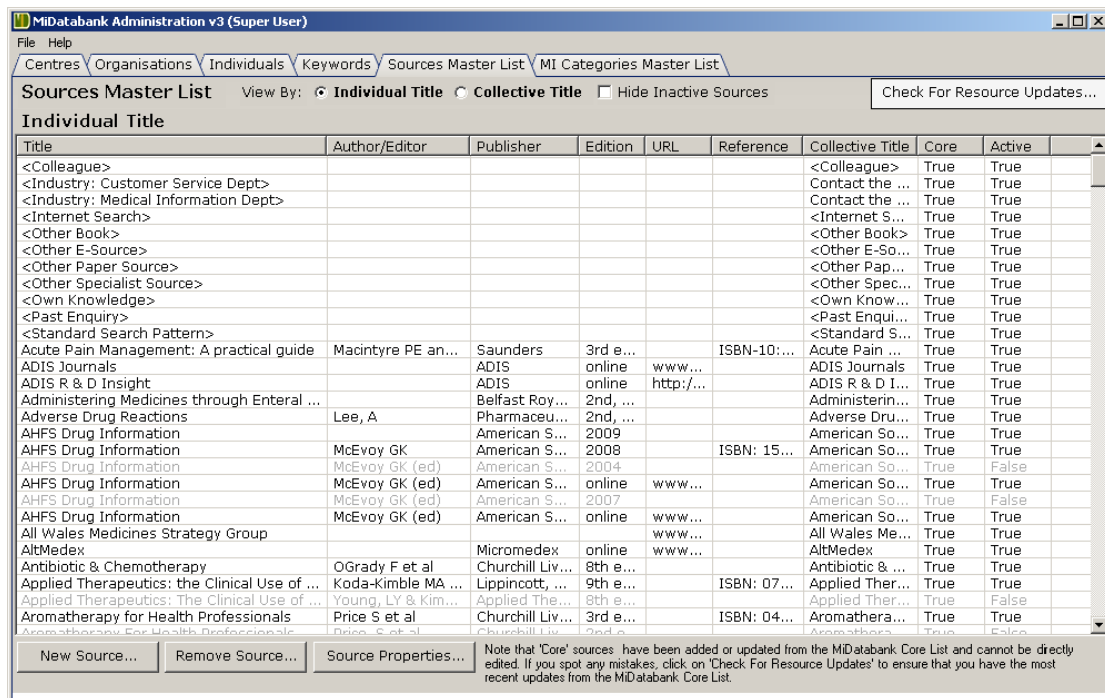
Managing MiDatabank resources at your centre comprises two steps:

1. Keeping the master list up-to-date
2. Updating the resources available at your centre

Step 1 - Keeping the master list up-to-date

The first step is explained in more detail in the document ‘Keeping your Resources Master List up-to-date’. However, in essence it simply comprises of obtaining updates from the core listing by clicking the button ‘Check for Resource Updates...’ as shown below.

Note that the ‘Sources Master List’ is found in top-layer of tabs of the MiAdmin application, which indicates that this is global data pertinent to all centres in your database.



Title	Author/Editor	Publisher	Edition	URL	Reference	Collective Title	Core	Active
<Colleague>						<Colleague>	True	True
<Industry: Customer Service Dept>						Contact the ...	True	True
<Industry: Medical Information Dept>						Contact the ...	True	True
<Internet Search>						<Internet S...	True	True
<Other Book>						<Other Book>	True	True
<Other E-Source>						<Other E-So...	True	True
<Other Paper Source>						<Other Pap...	True	True
<Other Specialist Source>						<Other Spec...	True	True
<Own Knowledge>						<Own Know...	True	True
<Past Enquiry>						<Past Enqui...	True	True
<Standard Search Pattern>						<Standard S...	True	True
Acute Pain Management: A practical guide	Macintyre PE an...	Saunders	3rd e...		ISBN-10:...	Acute Pain ...	True	True
ADIS Journals		ADIS	online	www...		ADIS Journals	True	True
ADIS R & D Insight		ADIS	online	http:/...		ADIS R & D I...	True	True
Administering Medicines through Enteral ...		Belfast Roy...	2nd, ...			Administerin...	True	True
Adverse Drug Reactions	Lee, A	Pharmaceu...	2nd, ...			Adverse Dru...	True	True
AHFS Drug Information		American S...	2009			American So...	True	True
AHFS Drug Information	McEvoy GK	American S...	2008		ISBN: 15...	American So...	True	True
AHFS Drug Information	McEvoy GK (ed)	American S...	2004			American So...	True	False
AHFS Drug Information	McEvoy GK (ed)	American S...	online	www...		American So...	True	True
AHFS Drug Information	McEvoy GK (ed)	American S...	2007			American So...	True	False
AHFS Drug Information	McEvoy GK (ed)	American S...	online	www...		American So...	True	True
All Wales Medicines Strategy Group				www...		All Wales Me...	True	True
AltMedex		Micromedex	online	www...		AltMedex	True	True
Antibiotic & Chemotherapy	OGrady F et al	Churchill Liv...	8th e...			Antibiotic & ...	True	True
Applied Therapeutics: the Clinical Use of ...	Koda-Kimble MA ...	Lippincott, ...	9th e...		ISBN: 07...	Applied Ther...	True	True
Applied Therapeutics: The Clinical Use of ...	Young, LY & Kim...	Applied The...	8th e...			Applied Ther...	True	False
Aromatherapy for Health Professionals	Price S et al	Churchill Liv...	3rd e...		ISBN: 04...	Aromathera...	True	True
Aromatherapy For Health Professionals	Price, S et al	Churchill Liv...	3rd e...			Aromathera...	True	False

If the situation arises where you have a specialist source that is not listed, then you can simply add your own. If you believe the source might be useful for other centres, then please contact the helpdesk@coacs.com for possible inclusion on the core listing.

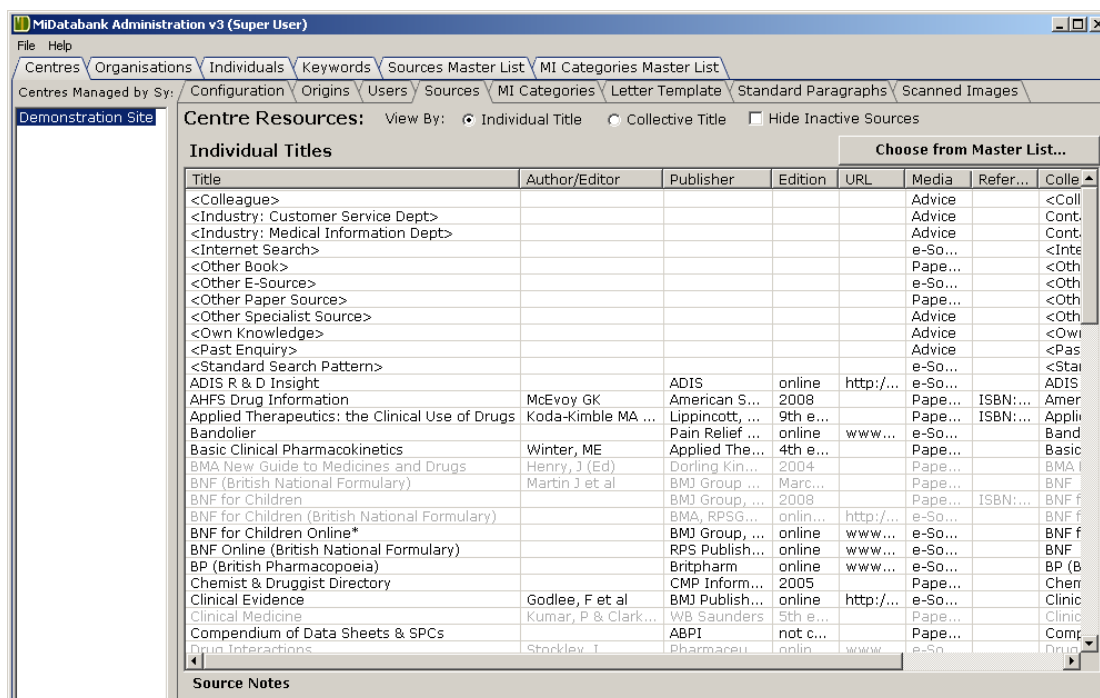
Otherwise, simply add the source to your master list by clicking on the ‘New Source ...’ button.

Step 2 - Updating the resources available at your centre

Click on the 'Centres' top-layer tab and select your centre in the list on the left-hand side. In the 'Sources' tab, there are two radio-buttons:

- Individual Title
- Collective Title

Please select the 'Individual Title' radio-button to display a list of the sources that are available at your centre:

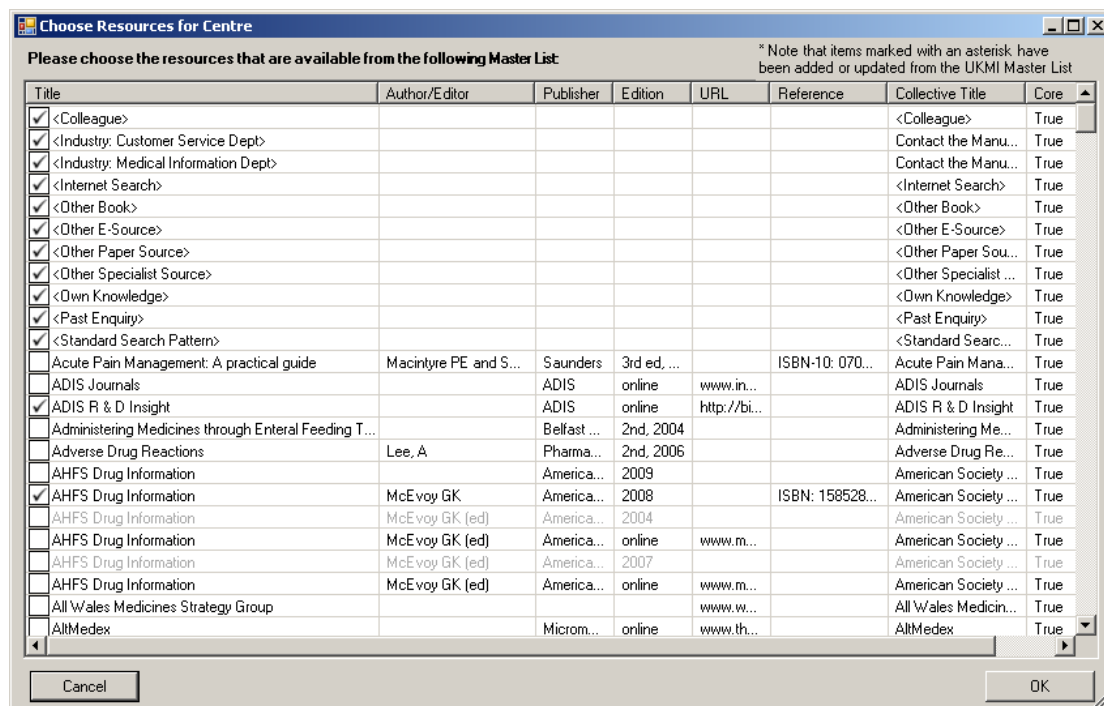


The screenshot shows the 'MiDatabank Administration v3 (Super User)' interface. The 'Sources Master List' tab is active, and the 'Individual Titles' radio button is selected. The table below shows a list of resources:

Title	Author/Editor	Publisher	Edition	URL	Media	Refer...	Colle
<Colleague>					Advice		<Coll
<Industry: Customer Service Dept>					Advice		Cont.
<Industry: Medical Information Dept>					Advice		Cont.
<Internet Search>					e-So...		<Inte
<Other Book>					Pape...		<Oth
<Other E-Source>					e-So...		<Oth
<Other Paper Source>					Pape...		<Oth
<Other Specialist Source>					Advice		<Oth
<Own Knowledge>					Advice		<Owi
<Past Enquiry>					Advice		<Pas
<Standard Search Pattern>					e-So...		<Stai
ADIS R & D Insight		ADIS	online	http://...	e-So...		ADIS
AHFS Drug Information	McEvoy GK	American S...	2008		Pape...	ISBN:...	Amer
Applied Therapeutics: the Clinical Use of Drugs	Koda-Kimble MA ...	Lippincott, ...	9th e...		Pape...	ISBN:...	Appli
Bandolier		Pain Relief ...	online	www...	e-So...		Band
Basic Clinical Pharmacokinetics	Winter, ME	Applied The...	4th e...		Pape...		Basic
BMA New Guide to Medicines and Drugs	Henry, J (Ed)	Dorling Kin...	2004		Pape...		BMA 1
BNF (British National Formulary)	Martin J et al	BMJ Group ...	Marc...		Pape...		BNF
BNF for Children		BMJ Group, ...	2008		Pape...	ISBN:...	BNF f
BNF for Children (British National Formulary)		BMA, RPSG...	onlin...	http://...	e-So...		BNF f
BNF for Children Online*		BMJ Group, ...	online	www...	e-So...		BNF f
BNF Online (British National Formulary)		RPS Publish...	online	www...	e-So...		BNF
BP (British Pharmacopoeia)		Britpharm	online	www...	e-So...		BP (B
Chemist & Druggist Directory		CMP Inform...	2005		Pape...		Chen
Clinical Evidence	Godlee, F et al	BMJ Publish...	online	http://...	e-So...		Clinic
Clinical Medicine	Kumar, P & Clark...	WB Saunders	5th e...		Pape...		Clinic
Compendium of Data Sheets & SPCs		ABPI	not c...		Pape...		Comp
Drug Interactions	Stockley, I	Pharmaceu	onlin	www...	e-So...		Drug

To update this list, click on the 'Choose from Master List...' button.

This displays all the items from the ‘Sources Master List’ that you configured in Step 1:



It is necessary to check all the items that you use at your centre. This is likely to take a little time since the list is long, but it is important to keep this list updated. For example, if you have purchased the latest BNF, once this book arrives at your centre, you should check the corresponding check-box in the list above.